AGREEMENT ON STUDENT EXCHANGE

Between
The University of Jordan, Jordan
and
Marquette University, Milwaukee, WI, USA

This Agreement is entered into by and between The University of Jordan (UJ), a state-supported institution of higher education located in Amman, Jordan, and Marquette University (MU) a Catholic, Jesuit institution of higher education in Milwaukee, WI, USA.

1. Definitions
The following definitions will be used in this Agreement:
- Contracting parties: The University of Jordan and Marquette University.
- Home Institution: The contracting partner that has agreed to send the exchange student.
- Host Institution: The contracting partner that has agreed to receive the exchange student.
- Exchange students: The students of both institutions involved in the exchange according to this Agreement.

2. Objectives
The purpose of the Agreement is to establish the terms and conditions under which the exchange of students between UJ and MU shall take place. The terms and conditions of the Agreement apply to undergraduate students. Admission of candidates to study at UJ and MU will be at the discretion of the Host Institution. Exchange students will be given full registered status at the host institution, and accorded all rights and privileges commensurate with this status. It is understood that exchange students will continue as candidates for degrees at their home institution, and will not be candidates for degrees at the host institution.

3. Numbers of Students
Marquette University agrees to accept up to a maximum of two (2) exchange students from University of Jordan each semester. University of Jordan agrees to accept up to a maximum of two (2) exchange student from Marquette University each semester. The exchange will begin in fall 2015. The number of students may be modified from time to time by mutual agreement. It is understood that a balance in number of students exchanged shall be sought over a five year period.

The obligations of the institutions under this Agreement apply only to the exchange students, and exclude both spouses and dependents.

4. Pre-requisites for Participation
The Home Institutions will screen and select applicants for exchange on the basis of the following criteria which shall generally apply but may be waived in special cases.
- Exchange students must have a good to excellent academic record. The record is measured based upon a GPA of 3.0 or better on a 4.0 scale for MU students and an
average of 2.5 or better on a 4.0 scale for UJ students, but exceptions could be made based upon the total academic qualifications of the student.

- Exchange students must be registered as full-time undergraduate students of the Home Institution.

- Undergraduate exchange students from UJ must have successfully completed at least 36 credit hours. By the beginning of the exchange period for which they are applying, Marquette students must possess a GPA of 3.0 or better on a 4.0 scale, but exceptions could be made based upon the total academic qualifications of the student.

- Exchange students from both institutions must remain registered in the Home Institution during their exchange period.

- The exchange students must be able to follow the lectures in the language of instruction. The Home Institution will evaluate the language aptitude of its own students. By the beginning of their Marquette enrollment, UJ students must meet the standard English language entry requirement for overseas non-native speakers of a TOEFL of 80 IBT or 550 paper-based or IELTS of 6.5 or demonstrate equivalent English proficiency. MU students will be permitted to enroll in Arabic language courses offered by UJ Language Center.

5. Selection and Nomination
The candidates of both institutions will use the required application form of the Host Institution.

Exchange students should be selected on the basis of merit without regard to race, national or ethnic origin, color, religion, age, sex, marital status or physical handicap.

The Host Institution will accept the candidates selected by the Home Institution if mutually acceptable academic and/or professional qualifications and standards are met. However, the Host Institution will make the final decision on the admission of candidates nominated for exchange.

6. Responsibilities of the Exchange Student
The exchange students will be responsible for:
- Paying their Home Institution tuition and fees prior to participation.
- Paying room and board expenses at the Host Institution.
- Paying for transportation to the Host Institution and within the Host country.
- Obtaining medical insurance and paying for expenses in excess of medical coverage.
- Personal expenses including books, materials etc.
- Obtaining and paying fees for an appropriate visa.
- All other debts incurred during the period of the exchange.
- Filling in an evaluation report after the study abroad period at the Host and Home institutions.
- Following the rules and regulations of the Host Institution in which they are enrolled.
7. **Program of Study**
The program is intended as an Institution-wide student exchange program including all faculties, departments, institutes, and centers. The exchange students may apply to any academic courses offered at the Host Institution as full time, non-degree students at a level determined by the Host Institution.

- The Host Institution will endeavor to ensure that students are admitted to courses with the desired priority as applied. However, admission to a specific department or course is subject to the student being satisfactorily qualified for the chosen area of study and/or course level, and the availability of places in the courses.

- Exchange students will be subject to the academic requirements and rules of conduct of the Host Institution. All students are required to enroll in a full-time course of study or equivalent amount of credits. At UJ, 12 credits for undergraduate are considered as full-time course load. At Marquette University, a minimum of 12 and a maximum of 18 credits is considered full-time course load. Accreditation for the work carried out by a student during the period of the exchange will be at the discretion of the student’s Home Institution.

- The Host Institution will provide the Home Institution with a final transcript, describing the student’s academic performance.

8. **Length of Study**
Exchange students will spend a minimum of one semester/term, and a maximum of one academic year (which may include a summer semester/term) at the Host Institution.

Upon completion of the period of study at the Host Institution, exchange students must return to the Home Institution.

9. **Fees and Expenses**
Exchange students will continue to pay tuition fees at their Home Institution according to its own regulations. MU will exempt UJ’s incoming exchange students from paying MUtution, or tuition related fees. UJ will use tuition and fees paid by its outgoing exchange students to cover the tuition and fees of the incoming MU exchange students. A small sum levied for student activities may however be allowed. All other expenses incurred will remain the responsibility of the exchange student. No financial transaction will occur between UJ and MU.

10. **Responsibilities of the Home and Host Institutions**
Contracting parties shall have the option of terminating the participation of a student should that student violate the laws or regulations of the Host Institution, or be found by a competent authority to have violated the laws of the host country.
Contracting parties will endeavor to provide a pre-arrival orientation to students admitted to the exchange program. The Host Institution will arrange an orientation program for the exchange students upon arrival.

Applications for participation in the Exchange Program will be sent by the Home Institution to the Host Institution at least three (3) months before the start of the academic year/semester/term in which the exchange will take place.

Returning students will be asked to complete a report form evaluating their exchange.

The Host Institution shall make every reasonable effort to assist students participating under the terms of this Agreement in finding suitable accommodation.

11. Recognition for Participation

Any academic credit earned at the Host Institution by the participant may be transferred back to the Home Institution in accordance with procedures determined by the latter.

12. Coordination and Administration of the Exchange

The management of the exchange will be the responsibility of the Student Exchange and Study Abroad Section (studentexchange.oirp@ju.edu.jo) of the Office of International Relations at The University of Jordan, and the Office of International Education at Marquette University. The liaison for this exchange at MU is:

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Director
Office of Intl Education
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13. Commencement of Exchange

Enrollment of students according to this Agreement will commence in the first possible semester/term after signing the Agreement.

14. Review, Renewal, Termination

The contracting parties will review the Agreement annually to maintain a well-balanced exchange. Every effort will be made to achieve parity over a period of five years. This Agreement will be valid from the date of the last signature and may be terminated by giving six months’ notice in writing. Without any notice of termination, the Agreement will be terminated five years from the date of last signature. However, any exchange in place will be permitted to continue to completion date. At the end of that period of five years, the Agreement could be renewed by exchange of letters.
15. Force majeure

If, as a result of an act of force majeure, including without limitation, an act of God, war, riot, labour dispute, strike or threat thereof, intervention of a government agency or instrumentality or other occurrence beyond the control of either party, either party is substantially hindered in performing its obligations hereunder then, in such event, that party shall have the right, upon notifying the other of the occurrence of force majeure as herein defined, to suspend performance of the cooperative activity pursuant to this Agreement and any contract based on this Agreement until the force majeure has passed.

This Agreement is written in English.

Signed on behalf of
The University of Jordan

Professor Ekhteif Tarawneh
President

Date: 2/26/2015

Signed on behalf of
Marquette University

Margaret Callahan
Ph.D.
Interim Provost

Date: 4/20/2015

APPROVED AS TO FORM
OFFICE OF THE GENERAL COUNSEL
MARQUETTE UNIVERSITY